



Annual Report

**Tuatahi Centre -
First Community Trust**

For the year ended 31 March 2019



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Foreword

At Tuatahi Centre – First Community Trust (FCT), our best feature is our team of highly professional, empathetic, compassionate and knowledgeable individuals, who, through their hard work, passion, willingness, dedication and perceptiveness continuously drive and lead the operations of our organisation.

Tuatahi Centre – FCT is under no illusion that our absolute and primary focus are our families, our whanau, and our community. In a nutshell, it is OUR People. The most vulnerable of New Zealanders we serve with the utmost probity and commitment.

We are extremely proud to be able to advocate, advise and provide our whanau with the needed support and services that enables them to sustain their lifestyles for the greater good for themselves as individuals and especially for their whanau as a whole.

With its community roots, we believe that Tuatahi Centre – FCT can continue to offer and supply the best blend of services and programmes to our whanau, people, and community.



A handwritten signature in black ink, which appears to read "A. J. Perez". The signature is fluid and cursive.

Andrew J. Perez
Chief Executive Officer



**Kia Kaha
Kia Maia
Kia Manawanui**

Be strong, Be willing, Be Steadfast

About Tuatahi Centre – FCT

Objective

The scope and objectives for this audit are determined through discussions with Tuatahi Centre – First Community Trusts (FCT) management and governance team. While each audit is unique, there are some general or common objectives applied to this audit. Important to note that this publication focuses on audits of financial statements of the organisation being Tuatahi – First Community Trust. It addresses questions regarding internal controls, accounting, and the propriety of financial transactions.

Below are the audit objectives as agreed:

- Review activities for the period ending March 2019. These activities specific to financial transactions and exchanges.
- Review discretionary account expenditures and determine if they

are valid, reasonable and in compliance with Tuatahi – FCT policy and guidelines – more importantly that they are aligned to contractual arrangements with funders.

- Supply and evidence key Policy and Guideline documents that underpin the activities of Tuatahi – FCT.
- Review the effectiveness of internal controls over payroll processing.
- Determine if gifts are deposited into appropriate accounts, properly restricted and managed.

In summary, the audit scope and objective are to obtain reasonable assurance about whether the performance report are free from mis-statements of any sort.

Who we are

Tuatahi Centre – First Community Trust is a non-government organisation that is in the Lower North Island region. Our main office is situated in the suburb of Wainuiomata within the Lower Hutt region.

We provide support and tailored services to our most vulnerable whanau and individuals within New Zealand. Our scope of support grows through the ongoing discussions and agreements forged between key funders and Tuatahi Centre – FCT.

One of the main key features of our targeted support and assistance is the provision of quality accommodation for all our whanau. Whilst this is key, Tuatahi Centre focusses on working with clients by transitioning them to become sustainable tenants – this ensures long-term sustainability of tenancy for all whanau of Tuatahi



Centre and gives landlords assurance of having good tenants.

Another key feature of our work is our ability to leverage resources and support from other organisations. These are programmes that are administered by other organisation and that Tuatahi Centre has identified to be of value to our whanau.

Strategic Plan 2018-2022

Tuatahi Strategic Priorities (Statements)

Currently Tuatahi as an organisation focusses on five strategic priorities – these are not ranked in order. We believe that they hold equal ground hence requires equal attention. Underpinning these priorities are a set of principles and/or values that drive our actions/activities to meet our outcomes.

These priorities are as follows:

1. Partnership and Engagement
2. Stakeholder and Whanau Satisfaction
3. Governance
4. Sustainability
5. Operational Excellence In Service Design, Development, and Delivery



Strategic Outcomes (Statements)

These are the outcomes that we expect to achieve with our Strategic Plan and benefits.

As outlined, we will monitor these outcomes through robust reporting against each. Tuatahi is committed to ensure that the service provisions of all its streams are of the highest standard.

Strategic Outcome	Communities and Families Benefit	Individual Benefit
Healthier, stronger and increasingly prosperous families and communities.	Capacity to access opportunities that arise for whanau wellbeing and prosperity. The strength is a collective approach to leveraging and accessing opportunities for improved well-being and increased social and economic opportunities.	The individual is in a stable and strong state of mind to leverage opportunities on offer.
More focused engagement with local government, central government as well as sector wide and across community organisations	Greater capacity and capability to engage regional agencies and organisations.	The individual is well represented at all levels. The meta information is actual and in real time.
Employment, training and education	Jobs, education and training opportunities are available for everyone	The person is in suitable employment, education, training or caring work
Housing and local facilities	Investment and availability of different forms of tenure ensure that all housing needs can be met now and in the future	The person has a suitable and secure place to live, affordable utilities and access to local facilities and transport
Family, friends, and relationships	A society that supports and encourages families and/or good positive and healthy personal relationships.	The person has a positive social network that provides love, belonging and emotional practical support
More resilient and stronger communities and families.	Greater support for better understanding and knowledge to effectively respond to their needs that are varied.	The person has a set of strategies to navigate and resolve challenges and meet needs.
Feels they have a stake in their community and society at large and makes a positive conscious contribution.	Improved accessibility to community infrastructure and resources and is fully utilised by their respective people and families.	Becomes a more active and present member of their community.

Delivery model

End to end process

